



Our Ref: RAD/SM/XmasLunch

26 November 2024

Dear Parent/Carer

Christmas Lunch

I am delighted to inform you that our catering provider is offering a festive Christmas Menu for lunch at school on **Wednesday 11 December 2024**.

In order to ensure that the correct numbers are catered for, please complete the [Google Form](#) to indicate that your child will be having Christmas lunch and whether they would prefer the vegetarian option. The form should be returned to the school office no later than **Tuesday 3 December 2024**.

On the day, Tutors will issue Christmas Lunch Tickets to all students that have completed the form. Students will need to present this ticket in the dining room in order to collect their Christmas meal.

As you are aware, we are a cashless school and parents/carers are responsible for ensuring that sufficient funds are available in their child's account on that day. If funds are not available, your child may not be able to have a meal.

Please note that if your child is not having a Christmas lunch, you must provide a packed lunch as there will be no other meal options available in the canteen on that day.

Yours sincerely,

Mr R Adams
Headteacher